

Date: _____

To,

The OIM

_____ Rig / Platform.

Respected Sir,

As per Circular dated 05/06/2024 from **Petroleum Employees Union (recognized union)**, W.O.U. Mumbai regarding unilateral issuance of office order no. WOFF/OFF-ON/01 dated 17.05.2024 by management and the matter being ceased in conciliation in the office of Deputy CLC, Central Mumbai wherein section 33A of the Industrial Disputes Act, 1947 invoked during the pendency of conciliation proceedings.

As per the advice in the afore mentioned circular, we are following 14 days On-Off duty pattern until further communication from our recognized union .

Henceforth, I hereby convey you that my 14 days offshore duty will be concluded on _____ and request you to kindly manifest me on _____.

Note – By following my reserves/rights under Mines Act 1952 and Industrial Disputes Act 1947, I will be waiting for arrival of helicopter at installation after completing my offshore duty (that means as per regular practice after 14 days offshore duty not to Report at duty point).

Thanking you

(_____)

Signature

Name:

CPF:

Designation:

Copy to : 1) I/C – IR, Mumbai. (CPF No.94190, hiney_vivek@ongc.co.in)

2) Petroleum Employees Union, Mumbai.(CPF No.71931,Revandkar_Sandeep@ongc.co.in)